

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

May 24, 2017 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

Staff: Chief David Wolf, Board Recording Secretary Kostner

Also Attending:

Absent: Mike Richardson arrived late

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:00 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Kostner performed roll call – Mike Richardson to arrive later

CONFLICT OF INTEREST

Kearney for snow plowing services

PUBLIC COMMENT / BOARD COMMENT

No public comment

Ed Ford asked about the possibility of working with CDOT to put road closure gates on Highway 36. This would lessen the manpower needed for traffic control when we needed to close the road due to weather or accidents. This was mentioned due to the snow storm and resulting accidents on May 18th.

APPROVAL OF AGENDA

Moved by Ed Ford, seconded by Dave Coleson to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mike Kearney, seconded by Dave Coleson to approve the 4/19/17 meeting minutes as written. Motion carried unanimously.

Presentations – no presentations scheduled for tonight's meeting

REPORTS

Fire Chief Report –

Operations:

- Currently at 255 calls for 2017 (212 calls by this date in 2016, +43)
- Good response during snowstorm calls (5/18)
- Preparing review of LFRA/Estes auto aid in Highway 34 canyon as it reopens
- Completing firefighter evaluations that should have been done in January. Have schedule.
- Set up in EverBridge for mass notifications

Administrative:

Changes in Bill Pay system (Erika to discuss)

- Changing uniform company after poor follow through of previous company

Membership:

- Have assigned mentors to all new applicants.
- Goal to improve their experience through application process and address questions early
- Same mentor will help coach them one-on-one through new member task book

Prevention:

- Town passed code amendments for vacation homes.
 - F1 and F4 attended Town Board meeting to discuss, but conversation cut short
 - Did maintain sprinkler standards originally reviewed
 - Maintained egress windows.
- Chief Robinson working on process to decrease nuisance fire alarms from businesses (email sent to officers)
- Inspector Franklin working on database of all business occupancies in district

Training / Fire Academy:

- Fire 1 attended a Fire Officer II class to get certified by DFPC, then could teach locally
- Members completing wildland pack tests
- Swiftwater class postponed due to weather. Working to reschedule (hopefully 6/2-4)
- August – Fire Academy flyers sent out to all departments

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Community:

- Taught classes for Town of EP on Hazmat with 30 in attendance (5/23)
- Teaching classes for EPPD on pre-fire arrival size up and actions (5/30 & 6/13)

Station & Apparatus:

- Moving workout equipment to bays – northeast corner space
- Storage container placed at Training Site
- Cleaning out excess equipment at Station 2

CSFFA Fire College:

- Registration for classes happening now, sign up for BBQ and Banquet with Erika
- Seeking volunteers for registration table

Treasurer's Report- Treasurer Coleson reviewed the April 2017 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Doug Klink, seconded by Mike Kearney to accept paid bills. Motion carried unanimously.

OLD BUSINESS

Training Site:

- Phase I Concrete DONE! Approving payment tonight
- Electrical - Drilling and blasting delayed by weather. Continuing this week
- Burn Building
 - Building engineering complete. Landmark and Van Horn putting together bid packet
 - Getting quotes on modification of smoke house to classroom

Station Pressure Relief Valve:

- The Rate of Rise mechanism has been installed.

Station Transfer:

- Still awaiting response from BLM regarding special use permit

Gallagher amendment:

Rate was passed at 7.2 so we won't see as much of a drop as originally thought.

Impact Fees

- Pinnacle consulting (our accountants) have indicated they could do impact fee study as part of their normal scope with no additional costs. This study will determine what we should charge for fees.
- PFA and Loveland have used impact fees

Dispatch:

- Nothing new to report

The board briefly asked if there were any updates on getting fiber redundancy to Estes Park.

NEW BUSINESS

Chief presented a PowerPoint presentation of the GIS findings and maps/graphs of call volume from 2003 to present.

The board unanimously agreed that we will send Rachel Bierma a gift card for her hard work putting this data together for us.

Strategic and Capital Purchase Plan was tabled for a future meeting to allow the board time to review all of the GIS data.

The next board meeting is scheduled for June 27, 2017 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 8:03 p.m.



Ed Ford, Secretary of the Board

EF/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."