

# RECORD OF PROCEEDINGS

**Meeting Minutes of the Estes Valley Fire Protection District**  
**October 11, 2023 4:30 p.m.**  
**Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** Jon Hodde, Dave Hamrick, Brian Tseng, Ryan Bross, Marybeth Bruchwalski

**Staff:** Chief Paul Capo, Div. Chief Jon Landkamer, Chief of Staff Erika Goetz

**Also Attending:** Volunteer Representative Captain Rick Spear, Lt. Ron Bruchwalski

**Absent:** Ryan Bross absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**Secretary Dave Hamrick called the meeting to order at 4:30 p.m.**

**Chief Capo led the Pledge of Allegiance**

**Erika Goetz performed roll call – Ryan Bross absent excused**

## **CONFLICT OF INTEREST**

None

## **PUBLIC COMMENT / BOARD COMMENT**

No public comment.

No board comment.

## **APPROVAL OF AGENDA**

Moved by Marybeth Bruchwalski and seconded by Jon Hodde to approve the agenda as written. Motion carried unanimously.

## **APPROVAL OF MINUTES**

Moved by Marybeth Bruchwalski and seconded by Brian Tseng to approve the meeting minutes from the 9/27/2023 board meeting as written. Motion carried unanimously.

## **PRESENTATIONS**

None

## **REPORTS**

**Volunteer Captain Report** – Captain Spear reported that we had a good open house on Sunday. Things are going well with training and call response.

## **OLD BUSINESS**

### Chief Recruitment Process

Mary Beth recused herself from these discussions. Chief of Staff Goetz updated the board on the upcoming stakeholder interviews that will take place on October 19<sup>th</sup> & 20<sup>th</sup>. Prothman needs to know if a representative should review candidates with the board over ZOOM or in person. The board decided that Warren from Prothman should fly out for an in person meeting with the board. Work session to take place on November 16<sup>th</sup>.

### 2021 IFC Code Adoption

No update for this meeting. This item to be publicly noticed for the October 25<sup>th</sup> board meeting.

### 2024 Proposed Budget

No update for this meeting. This item to be publicly noticed for the October 25<sup>th</sup> board meeting.

## **POLICY UPDATES**

### Update to Policy #285 Employee Benefits & Leave – 1<sup>st</sup> review

Chief of Staff Goetz proposed an update to the sick leave policy to account for recent changes in state law for additional uses of sick leave. No comments or concerns were voiced.

## **NEW BUSINESS**

None

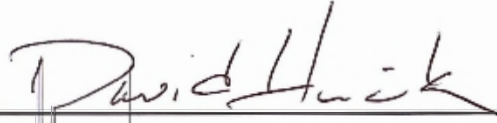
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The next regularly scheduled board meeting will be on Wednesday, October 25th at 4:30 pm.

Motion by Dave Hamrick, seconded by Marybeth Bruchwalski to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 4:41 p.m.



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David Hamrick, Secretary

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*