

RECORD OF PROCEEDINGS

**Meeting Minutes of the Estes Valley Fire Protection District
November 29, 2017 4:00 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

Staff: Chief David Wolf, Board Recording Secretary Goetz

Also Attending: none

Absent: None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 4:00 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call – all present

CONFLICT OF INTEREST

none

PUBLIC COMMENT / BOARD COMMENT

No public comment

Ed Ford stated that the graduation for the fire academy was great. Wonderful turn out and quite an accomplishment. Sentiment was echoed by other board members.

APPROVAL OF AGENDA

Moved by Mike Richardson, seconded by Mike Kearney to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Dave Coleson, seconded by Mike Richardson to approve the 10/25/17 meeting minutes as written. Motion carried unanimously.

Presentations – President Klink asked the one member of the public if he had any comment on the proposed adoption of Plan Review and Permit Fees. There was no comment from the public.

REPORTS

Fire Chief Report –

Operations:

Currently at 688 calls for 2017; up by 8%

Membership:

We have added 3 new members, working on new member taskbooks now

Training / Fire Academy:

Graduation held last Monday

20 graduated – 3 exterior, 12 interior, 5 FFII

100% pass rate

Trailers

Smoke Trailer sold for \$4500, to be picked up Thursday

Sold the burn trailer for \$40,000 to SE Weld County, already pick up

Community:

Mountain Chiefs to meet 1/15

County Chiefs to meet 1/18

Treasurer's Report- Treasurer Coleson reviewed the October 2017 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Ed Ford, seconded by Mike Kearney to accept paid bills. Motion carried unanimously.

OLD BUSINESS

Station Transfer:

- Finalized IGA with town on power plant lawn maintenance
- Draft contract with BOR, waiting on reply
- Moving forward with requests to add more parking to south, more pad to east

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2018 Budget:

Budget was updated to more accurately reflect revenues.

Strategic Planning:

No update

Impact Fees:

Chief Wolf meeting with ToEP Board study session on 1/23, then meeting with County

Plan Review Fees

There was no public comment and Chief Wolf indicated that the only comment he has gotten was from the Planning Department and they were positive with us moving forward to collect fees. Moved by Ed Ford, seconded by Dave Coleson to adopt resolution 17-04 adopting a fee schedule. Motion carried unanimously. Fee Schedule to go into effect 1/1/18.

Prevention Division Update

Chief Wolf updated the board on the status of the vacant positions. We have not been able to fill the Senior Inspector position. Chief Wolf provided the board with salary ranges for various job titles with other agencies. The board would like to see more information. This discussion is to be continued at the 12/13 meeting.

NEW BUSINESS

Update to salary range to add Inspector III – tabled, to be discussed at the 12/13 meeting

Burn Building Payoff – Chief Wolf proposed to the board to payoff the lease purchase of the burn building early. We have enough in the capital reserves to pay it off now, saving the department \$16,000 in interest. Payoff amount is \$314,584.29. Moved by Mike Kearney, seconded by Mike Richardson to pay off the burn building in full. Motion carried unanimously.

The next regularly scheduled board meeting will be December 13th, 2017 at 6:00 p.m. at Dannels Fire Station.

Meeting adjourned at 5:26 p.m.



Ed Ford, Secretary of the Board

EF/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."