

**Meeting Minutes of the Estes Valley Fire Protection District  
December 11, 2019 6:00 p.m.  
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

**Staff:** Fire Chief Wolf, Board Recording Secretary Goetz

**Also Attending:** Jonathan Hodde

**Absent:** Dave Coleson-absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:02 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Goetz performed roll call – Dave Coleson-absent excused**

**CONFLICT OF INTEREST**

Kearney for snow plowing

**PUBLIC COMMENT / BOARD COMMENT**

No public comment.

Board comment- President Klink thanked Mike Kearney for his service to the board. Ed Ford passed on a "thank you" from the Duell family for our show of support at Ron Duell's funeral.

**APPROVAL OF AGENDA**

Moved by Ed Ford, seconded by Mike Kearney to approve the agenda with an addition at the beginning of new business to discuss appointment for the soon to be vacant board position. Motion carried unanimously.

**APPROVAL OF MINUTES**

Moved by Mike Richardson, seconded by Mike Kearney to approve the 11/20/19 meeting minutes as written. Motion carried unanimously.

**Presentations –none**

**REPORTS**

**Fire Chief Report –**

**Administrative Division:**

- Upcoming Events
  - Holiday Party – Tuesday, December 17<sup>th</sup> at Station 1

**Community:**

- Local
  - Planning 2020 Events with Library, including:
    - Story Time (Thursday, May 7 and Friday, May 8)
    - Wildfire Education (May 7)
  - Initiated conversations with Pinewood Springs regarding collaboration

**Prevention Division (F4):**

- Inspection Program
  - "Never" inspected down to 1, closed for winter
  - Starting on 2020 R1 and re-inspections now
  - Meeting next week to start development of 2020 inspection plan

**Training Division (F3):**

- Weekly Training
  - DFPC Testing on Thursday January 9 (primarily for HazMat students)
  - 2020 Calendar released to members. Will have full presentation in January
- External Classes (Hosting/Instructing)
  - Fire Academy Graduation
- Notable Training Accomplishments
  - Estes students 100% pass rate on written (7 FFI, 2 FFII, 1 HazMat)

**Operations Division:**

- Currently at 604 calls, 619 on 12/11/2018 (-2.4%)
- Recruitment
  - Discussing making this year round
  - Previous years have +5 gross, but net of zero, so looking to increase
- Notable Incidents
  - Sprinkler flood at Stanley Kitchen
- Residency Program
  - Luke Adams moved in, Interior FF, Red Card, EMT
- Other
  - Termination of Dive Team (subsurface)
    - Had not deployed a diver in at least 16 years, extent of data
    - Removed all gear from truck, working on disposal options
    - Thanks to those who invested time over the years
    - Still have significant surface rescue (swiftwater) program with high demand

**NEW BUSINESS**

President Klink provided an overview of the process to appoint someone to fill the vacant board position from Mike Kearney's resignation as of 12/31/2019. There has been interest by Jonathan Hodde for the seat.

Motion by President Klink, seconded by Ed Ford to appoint Jonathan Hodde to fill the vacant board seat effective 1/1/2020 until the next election. Motion carried unanimously.

President Klink introduced resolution 19-05 a combined resolution to adopt the budget and appropriation of funds. The proposed 2020 budget has been brought to the board for review and comment starting at the September 25<sup>th</sup> meeting and has been available for public viewing and comment since October 16<sup>th</sup>. President Klink asked if the board had any comments or questions and there were none.

Motion by Mike Richardson, seconded by Mike Kearney to approve resolution 19-05 to adopt the budget and appropriation of funds. Motion carried unanimously.

President Klink introduced resolution 19-06 to set mill levies. Klink noted that we were not raising the mill levy even though we are allowed to. Mill Levy will be kept at 1.950 mills.

Motion by Ed Ford, seconded by Mike Kearney to approve resolution 19-06 to set mill levies. Motion carried unanimously.

Discussion took place regarding meeting times for 2020. After discussion it was decided to keep the meeting location and on the 2<sup>nd</sup> & 4<sup>th</sup> Wednesdays but change the start time to 5:30pm.

Motion by Mike Richardson, seconded by Ed Ford to modify the proposed 2020 notice of regular meeting dates and time to reflect a start time of 5:30pm. Aye-3, Nay-1

Chief Wolf presented a contract for professional services for Dr. Teresa Richards to provide clinical oversight to the peer support team. Dr. Richards provides a similar service to EPPD and LFRA. Contract has been reviewed by legal.

Motion by Mike Richardson, seconded by Mike Kearney to approve the contract for professional services for Dr. Teresa Richards. Motion carried unanimously.

Resolution 19-07 was presented to the board to designate an election official for the 2020 election of board members.

Motion by Doug Klink, seconded by Mike Kearney to designate Erika Goetz as DEO for the 2020 election. Motion carried unanimously.

At 6:32pm Doug Klink made a motion to enter into executive session pursuant to section 24-6-402(4)(f) C.R.S. for purposes of discussion personnel issues regarding salary, seconded by Mike Kearney. Motion carried unanimously.

At 6:46pm regular session was resumed.

Motion by Mike Richardson, seconded by Mike Kearney to approve a 2019 incentive bonus for Chief Wolf in the amount of \$4,000. Motion carried unanimously.

## RECORD OF PROCEEDINGS

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The next regularly scheduled board meeting will be January 22, 2020 at 5:30 p.m. at Dannels Fire Station.

Meeting adjourned at 6:47 p.m.



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Ed Ford, Secretary of the Board

EF/eg

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*