

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

July 27, 2022

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: Jon Hodde, Larry Leaming, Dave Hamrick, Brian Tseng, Ryan Bross

Staff: Chief Wolf, Div. Chief Landkamer

Also Attending: Senior Inspector Garber, Captain Spear, Captain Kearney, one person on Zoom

Absent: Board Recording Secretary Goetz

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Jon Hodde called the meeting to order at 5:31pm.

Chief Wolf led the Pledge of Allegiance

Division Chief Landkamer performed roll call – all Board members present

CONFLICT OF INTEREST

None

PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

APPROVAL OF AGENDA

Moved by Dave Hamrick, seconded by Ryan Bross to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Ryan Bross, seconded by Brian Tseng to approve the 6/22/2022 meeting minutes as written. Motion carried unanimously.

PRESENTATIONS – none

REPORTS

Fire Chief Report –

Administrative Division:

- Upcoming Events
 - Family Dinners
 - August 2
 - September 6 (plus agency photos)
 - October 4
 - November 1
 - November 15 (Thanksgiving Potluck)
 - December 13 (Holiday Party)
 - 9/11 Memorial Event
- Other
 - Fire Restrictions
 - Estes currently in restrictions
 - Larimer County, Boulder County, Arapaho Roosevelt
- Policy Updates
 - Member Portal Updates
 - Dedicated section for drafts, organized by proposed review dates
- Presentation to Wildfire Matters Review Committee

Prevention Division:

- Wildfire
 - CWPP
 - Received final version

- On website
- Sent to other entities for signatures
- RSG Kiosks
 - Approval for install on Bond Park and Visitor Center

Training Division:

- Weekly Training
 - Concluded engine company month with live fire
- Other Training
 - Completed monthly advanced trainings

Operations Division:

- At 352 calls YTD – 350 calls 07/27/2021
- Addition of 5th Squad and promotion of two new Lieutenants, Bruchwalski & Shepard
- Joint training scenario with EPPD and NPS on August 2nd
- Notable Incidents

Station & Apparatus:

- New Tender 72 & Engine 723 arrival soon?
- Completed radio annual PM and programming update
- RFP for Station 73 design is out
- RFQ for Cascade replacement is out

Volunteer Captain Report –

Captain Spear updated the board on the status of the new apparatus. Both are in Colorado, the graphics are done on new Tender 72, and it is waiting on the installation of the mobile radio. The interface Engine 723 is waiting on the graphics. Good to see several new members getting through their task books and attending training. The two new Lieutenants are in place and getting some additional training and experience in the Battalion 71 role. Discussion about the upcoming fire academy and the extra effort that some members make to assist with instruction. Encouraged the board to be sure and thank these members for the extra effort. Small committee of 5 volunteers, Captain Spear and 1 member from four squads, are evaluating the benefits and incentives provided to make recommendations for changes. There was a question on how many volunteers we have. We are currently at 40 volunteer FFs.

Treasurer’s Report – Brian Tseng reviewed the June balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operation, operating reserve, Tabor and capital reserve were also provided. Sales tax projections were discussed.

Moved by Ryan Bross, seconded by Dave Hamrick to accept paid bills. Motion carried unanimously.

OLD BUSINESS

Strategic Planning:

Chief Wolf discussed the next steps of the strategic planning and recommended that we to hire a marketing firm to survey the staff (including volunteers), community, and residents, as well as help us craft the ballot language for a May election. Discussion ensued on the importance of this concept, and making sure that the volunteer membership had a chance to have their voices heard.

POLICY UPDATES

Changes to Policies 203, 284, 285, and 287 were presented by Chief Wolf. These changes were discussed with no changes from board members and all questions answered.

NEW BUSINESS

Moved by Larry Leaming, seconded by Brian Tseng to approve Resolution 2022-02 to amend the 2021 budget.

Moved by Brian Tseng, seconded by Larry Leaming to approve the Intergovernmental Agreement with the Town of Estes Park for Fleet Services.

Moved by Dave Hamrick, seconded by Brian Tseng to approve the hiring of a marketing firm with a budget not-to-exceed \$25,000.

Moved by Ryan Bross, seconded by Brian Tseng to approve Resolution 2022-03 to adopt the 2022 CWPP.

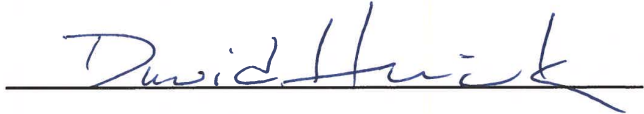
RECORD OF PROCEEDINGS

Chief Capo's application for CTO has been accepted and he is waiting for confirmation of this designation.

Chief Wolf gave an update on his next potential deployment window which would be later in August.

The next regularly scheduled board meeting will be on Wednesday, August 24th, 2022 preceded by a pension board meeting on the same date. Larry Leaming stated that he would not be in attendance at the August 24th meeting.

Meeting adjourned at 6:26pm

A handwritten signature in blue ink that reads "David Hamrick". The signature is written in a cursive style and is positioned above a solid horizontal line.

David Hamrick, Secretary

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."