

**Meeting Minutes of the Estes Valley Fire Protection District  
February 23, 2022 5:30 p.m.  
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** Mike Richardson, Ed Ford, Jon Hodde, Larry Leaming, Dave Hamrick

**Staff:** Board Recording Secretary Goetz

**Also Attending:** Asst. Chief Jon Landkamer, Ryan Bross, Brian Tseng, Scott Chew, and Archer Chew.

**Absent:** none

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**Mike Richardson called the meeting to order at 5:32 p.m.**

**Archer Chew led the Pledge of Allegiance**

**Secretary Goetz performed roll call – all present**

**CONFLICT OF INTEREST**

None

**PUBLIC COMMENT / BOARD COMMENT**

Both Ryan Bross and Brian Tseng introduced themselves to the board with brief bios. The Board expressed their condolences on the passing of Chief Wolf's father.

**APPROVAL OF AGENDA**

Moved by Ed Ford, seconded by Jon Hodde to approve the agenda as presented. Motion carried unanimously.

**APPROVAL OF MINUTES**

Moved by Larry Leaming, seconded by Dave Hamrick to approve the 1/19/2022 meeting minutes as written. Motion carried unanimously.

**Presentations:** None

**REPORTS**

**Fire Chief Report –**

**Administrative Division:**

- Upcoming Events
  - Family Dinner March 1<sup>st</sup> at 1800, food prepared by Squad 1
    - Future dinners the first Tuesday of the month at 1800
  - Appreciation Dinner May 20<sup>th</sup> at the YMCA at 1800
- Other
  - After Action Reviews (AAR)
    - Larimer Emergency Telephone Authority (LETA) Evacuation Notification discussion Friday 2/25
      - Review of major Larimer County incidents in 2020 & 2021
      - Lessons learned from Marshall Fire
    - Larimer County Sheriff Office (LCSO) AAR on Kruger Mountain on 3/11

**Prevention Division:**

- Division Chief of Support Services
  - Chief Landkamer accepted the position with anticipated start date of 3/14
- Community Wildfire Protection Plan (CWPP)
  - ArcGIS Story map updated, posted to social media and District website
- Staff doing outreach to local groups
- March Board meeting will include Prevention Staff update

**Training Division:**

- Weekly Training
  - March is wildland training month, doing jointly with Rocky Mountain National Park (RMNP)
  - Strategic Planning Discussion moved to Tuesday March 8 (note for board attendance)
- Other Training
  - Hosting Instructor I course starting Thursday

**Operations Division:**

- Multiple structure fires in January, significant motor vehicle crashes (MVCs) in February
- Member annual reviews completed
  - Volunteer FF reviewed by Lieutenants
  - Officers evaluated by next rank up

**Station & Apparatus:**

- Recent progress photos on new Interface Engine and Tender
- Starting process for Staff 72 (2022 budgeted project)

**Volunteer Assistant Fire Chief Report –**

- Hosted Ice Rescue Trainer class with 24 students and two of our own
- Hosted Ice Rescue class and certified 5 of our members, Lt Thomas and FF Platz taught

**Treasurer's Report-** Jon Hodde reviewed the January balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided. Sales tax projections were discussed. Moved by Larry Leaming, seconded by Dave Hamrick to accept paid bills. Motion carried unanimously.

**OLD BUSINESS**

**Strategic Planning:**

- Strategic Planning discussion for membership rescheduled for Tuesday March 8 at 1900
- Further plan development awaiting membership discussion
- Erika Goetz to notice the meeting for board attendance on March 8<sup>th</sup>.

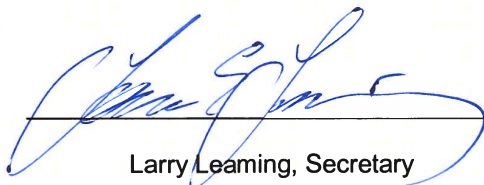
**NEW BUSINESS**

**Resolution 2022-01 Budget Amendment**

Due to the increase in sales tax received last year, monies were available for spending above what was previously budgeted. A 2021 budget amendment was presented to update appropriations for the general fund from \$2,353,234 to \$2,377,325. Motion by Larry Leaming, seconded by Ed Ford to approve the 2021 budget amendment resolution 2022-01. Motion carried unanimously.

The next regularly scheduled board meeting on Wednesday March 23, 2022 at 5:30pm.

Meeting adjourned at 5:48 pm.

  
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Larry Leaming, Secretary

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*