

**Meeting Minutes of the Estes Valley Fire Protection District**

**May 25, 2022 5:30 p.m.**

**Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** Jon Hodde, Larry Leaming, Dave Hamrick, Brian Tseng, Ryan Bross

**Staff:** Board Recording Secretary Goetz, Chief Wolf

**Also Attending:** Captain Rick Spear, FF Ryan Leahy

**Absent:** none

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**Larry Leaming called the meeting to order at 5:30 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Goetz performed roll call – all present**

**CONFLICT OF INTEREST**

None

**PUBLIC COMMENT / BOARD COMMENT**

No public comment

No board comment

**APPROVAL OF AGENDA**

Moved by Ryan Bross, seconded by Jon Hodde to approve the agenda as presented. Motion carried unanimously.

**APPROVAL OF MINUTES**

Moved by Dave Hamrick, seconded by Jon Hodde to approve the 4/27/2022 meeting minutes as written. Motion carried unanimously.

**Presentations:** None

**REPORTS**

**Fire Chief Report –**

**Administrative Division:**

- Upcoming Events
  - Family Dinner June 7<sup>th</sup> at 1800, food prepared by Squad 4
    - Future dinners the first Tuesday of the month at 1800
  - July Family Dinner will be July 4<sup>th</sup>
    - Burgers/Hot Dogs prepared by Board
    - Fireworks display
- Other
  - Fire Restrictions
    - Larimer County exited restrictions Wednesday 5/11
    - Arapaho Roosevelt & Fire District exited 5/20
    - Expect to be back in this summer
  - Presentation to Town Board 5/24

**Prevention Division:**

- Wildfire
  - CWPP Update
    - Community meeting Thursday 5/26 at 17:30 pm at Community Center
  - RSG Kiosks
    - Waiting on engineering drawings to get Town approval
- Collaborative work with TOEP Power & Communications
  - Update from Reuben Bergsten
  - Review of high value assets

**Training Division:**

- Weekly Training
  - Completed Driver Training
  - Starting Swiftwater
- Other Training
  - Wrapped up a S-131 class

**Operations Division:**

- At 202 calls YTD – 202 calls 05/25/2021
- Hydrants
  - Water Department installing two hydrants in Carriage Hills at District recommendation and cost
  - Newcomers Group approved purchase of 100 hydrant flags to be installed on high needs locations
- Incident Cost
  - Kruger Mountain total cost after delegation was \$731,038.35

**Station & Apparatus:**

- New apparatus update following final inspection
- Town Fleet Services – updating contract with Town for Emergency Vehicle Technician

**Volunteer Captain Report –**

- Captain Spear and three others went to Canada to perform the final inspection of the two new apparatus. Items were identified that needed to be corrected and they are close to being done. Do not have an expected delivery date yet.
- Captain Spear thanked those that attended the appreciation dinner and for the Boards support.
- Ryan Bross expressed thanks for the work Erika Goetz did to coordinate the appreciation dinner.

**Treasurer’s Report-** Jon Hodde reviewed the April balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided. Sales tax projections were discussed.

Moved by Ryan Bross, seconded by Dave Hamrick to accept paid bills. Motion carried unanimously.

**OLD BUSINESS**

**Strategic Planning:**

- Membership meeting on Tuesday May 31at 18:00
- Request June 8 meeting to focus on strategic planning and next steps
- Need to get pieces in motion to make a May 2023 election target

**NEW BUSINESS**

**Board Officer Election**

Moved by Dave Hamrick, seconded by Brian Tseng to appoint Jon Hodde as President Motion carried unanimously.

Moved by Dave Hamrick, seconded by Ryan Bross to appoint Larry Learning as Vice-President. Motion carried unanimously.

Moved by Jon Hodde, seconded by Dave Hamrick to appoint Brian Tseng as Treasurer. Motion carried unanimously.

Moved by Ryan Bross, seconded by Jon Hodde to appoint Dave Hamrick as Secretary. Motion carried unanimously.

**Weekly Meeting with Chief Wolf Schedule**

Chief Wolf asked the board for their input on the Tuesday morning meeting schedule. Chief Wolf to send out a schedule with the board members rotating throughout the month.

**First Review of Updated Active Membership Policy #301**

Chief Wolf presented the proposed updated Active Membership policy #301 to the Board. These updates have been reviewed and discussed with the Chiefs, Captains, and Lieutenants. The purpose of these updates is to allow for success of out of district volunteers.

**First Review of Updated Volunteer Shift Policy #307**

Chief Wolf presented the proposed updated Volunteer Shift Policy #307. This policy took the definition of shifts out of the Active Membership Policy and makes it its own stand-alone policy. This update has also been reviewed by the Chiefs, Captains, and Lieutenants.

No changes to either policy requested by the board.

Request to set a pension meeting for August 24<sup>th</sup> at 5pm.

Chief Wolf reviewed with the board how the new pagers work for monitoring radio traffic. Each board member requested a pager. Chief Wolf to issue pagers.

RECORD OF PROCEEDINGS

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Ryan Bross thanked Chief Wolf for his time and work involved on the Underwriters Laboratory Firefighter Safety & Research Institute's technical panel. It is great to see EVFPD represented and to have a voice at the national level.

The next regularly scheduled board meeting on Wednesday June 8th, 2022 at 5:30pm.

Motion by Ryan Bross, seconded by Jon Hodde to adjourn. Motion carried unanimously. Meeting adjourned at 6:22 pm.



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Dave Hamrick, Secretary

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*