

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

August 17, 2017 5:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

Staff: Chief David Wolf, Board Recording Secretary Goetz

Also Attending: none

Absent: Doug Klink excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

Vice President Mike Kearney called the meeting to order at 5:02 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call – Doug Klink absent excused

PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

APPROVAL OF AGENDA

Moved by Mike Richardson, seconded by Ed Ford to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mike Richardson, seconded by Dave Coleson to approve the 7/26/17 meeting minutes as written. Motion carried unanimously.

NEW BUSINESS

Chief Wolf presented the Board with an updated job description for the Fire Marshal, a job posting notice, and written assessment to be included with the application. Chief Wolf asked the Board to approve a salary range of \$70,000-\$90,000 to be used in the job posting. This salary is in line with the proposed update to the salary ranges to be presented next.

Moved by Mike Richardson, seconded by Ed Ford to approve a salary range of \$70,000-\$90,000 for the Fire Marshal job posting. Motion carried unanimously.

Chief Wolf presented a proposed update to the salary ranges for paid staff as stated in the Financial Policy Manual. The current salary ranges need to be updated to keep in line with cost of living increases, to remain competitive, and to include all job titles.

Administrative Assistant to be removed and replaced with Office Manager \$45,000-\$65,000.

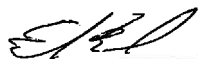
Add Fire Inspector at \$40,000-\$60,000.

Change Training Captain to Fire Captain at \$55,000-\$75,000.

Update Fire Marshal to \$70,000-\$90,000.

The job posting for Fire Marshal will be posted Friday August 18th to be distributed through the Colorado State Chiefs, Colorado State Fire Marshals, and Colorado State Training networks.

The next board meeting is scheduled for August 23, 2017 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 5:15p.m.



Ed Ford, Secretary of the Board

EF/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."