

# RECORD OF PROCEEDINGS

## Meeting Minutes of the Estes Valley Fire Protection District

August 23, 2017 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

**Staff:** Chief David Wolf, Board Recording Secretary Goetz

**Also Attending:** none

**Absent:** None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:02 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Goetz performed roll call – All present**

### CONFLICT OF INTEREST

none

### PUBLIC COMMENT / BOARD COMMENT

No public comment

Mike Richardson stated his approval of how the hiring process for the Career Captain has been going.

### APPROVAL OF AGENDA

Moved by Mike Kearney, seconded by Ed Ford to approve the agenda as written. Motion carried unanimously.

### APPROVAL OF MINUTES

Moved by Mike Richardson, seconded by Dave Coleson to approve the 8/17/17 meeting minutes as written. Motion carried unanimously.

**Presentations – None**

## REPORTS

### Fire Chief Report –

#### **Operations:**

- Currently at 495 calls for 2017 (446 calls by this date in 2016, +49)
- Appointed Rick Spear to F8
- Appointed Jason Hennig to F13

#### **Administrative:**

- Captain
  - Interviewed on Friday: Panel selection was Paul Capo
  - Finalizing negotiations
  - To be discussed during executive session
- Fire Marshal
  - Mark's last day October 6
  - Job posted and distributed
  - Working on transition plan

#### **Membership:**

- Four new members onboarded this past month

#### **Prevention:**

- Occupancy database finalized and uploaded into Emergency Reporting

#### **Training / Fire Academy:**

- Academy is off to a strong start
- Exterior: 16, Firefighter II: 9
- HazMat Ops cost free after DFPC grant
- Updated Tuesday training calendar to consider burn building times
- Donations received for smoke house conversion

#### **Community:**

- Explorer Post 911
  - Brian Faith will be primary contact for EVFPD
- County Chiefs
- CSU Wildfire Program 8/28

## RECORD OF PROCEEDINGS

### Station & Apparatus:

- Demo for hose scheduled (need new hose on E1)
- Engine 1 is being built
  - Final inspection in Ocala September 28
  - H&E week after
  - Expect in service at Open House (Oct 15)

Chief Wolf announced to the Board that EVFPD was awarded a \$3300 grant from the National Park Service to purchase wildland gear.

Treasurer's Report- Treasurer Coleson reviewed the July 2017 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Ed Ford, seconded by Mike Richardson to accept paid bills. Motion carried unanimously.

### OLD BUSINESS

#### Training Site:

- Concrete work complete
- Building scheduled for delivery week of September 18

#### Station Transfer:

- Finalizing IGA with town on power plant lawn maintenance

#### Impact Fees

- Estimated potential revenue a function of what we decide to charge
- Using average numbers from Larimer County would bring annual revenue of \$50,000
- Could go as high as \$70,000

#### Dispatch:

- Nothing to report

### NEW BUSINESS

Chief Wolf reviewed the proposed changes to the salary ranges for the 2<sup>nd</sup> time. President Klink opened the floor for discussion. No issues were raised.

Moved by Mike Kearney, seconded by Dave Coleson to accept the proposed salary ranges as presented. Motion carried unanimously.

President Klink asked the Board to look at their availability for a board retreat. October 22<sup>nd</sup> was chosen for the retreat. Time and location are TBD.

Enter into an executive session pursuant to Section 24-6-402(4)(f) C.R.S. at 7:05pm for purposes of discussing personnel issues relating to employee compensation.

Regular session reconvened at 8:03 p.m.

No further business to discuss.

The next board meeting is scheduled for September 27, 2017 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 8:05 p.m.

  
Ed Ford, Secretary of the Board

EF/eg

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*