

## RECORD OF PROCEEDINGS

**Meeting Minutes of the Estes Valley Fire Protection District  
October 25, 2017 6:00 p.m.  
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

**Staff:** Chief David Wolf, Board Recording Secretary Goetz

**Also Attending:** none

**Absent:** Mike Kearney absent excused; Mike Richardson absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:04 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Goetz performed roll call** – Mike Kearney absent excused; Mike Richardson absent excused

### **CONFLICT OF INTEREST**

none

### **PUBLIC COMMENT / BOARD COMMENT**

No public comment

The Board asked if the Board would be receiving new shirts with the new logo. The Board was asked to email Chief Wolf with size and type of shirt.

### **APPROVAL OF AGENDA**

Moved by Dave Coleson, seconded by Ed Ford to approve the agenda with the addition of item 10H Impact Fees. Motion carried unanimously.

### **APPROVAL OF MINUTES**

Moved by Ed Ford, seconded by Dave Coleson to approve the 9/27/17 and 10/22/17 meeting minutes as written. Motion carried unanimously.

**Presentations** – None

### **REPORTS**

Fire Chief Report –

#### **Operations:**

Currently at 631 calls for 2017; up by 53 from this time last year

#### **Administrative:**

Library story time @ station had over 100 attendees between two days

Sunday 10/15 Open House was a large success with over 300 people in attendance

#### **Membership:**

We have 3 applications in process

#### **Prevention:**

Reviewing applications for Senior Inspector – will set interview date soon

Slash Collection - over 100 vehicles dropped off material

#### **Training / Fire Academy:**

Capo has taken lead

Getting ready for final scenarios, testing

Graduation Monday 11/27

#### **Trailers**

Smoke Trailer sold for \$4500

Have an offer of \$40,000 for the burn trailer to SE Weld County

Motion made by Ed Ford, seconded by Dave Coleson to accept the offer of \$40,000 for the burn trailer.

Motion carried unanimously.

#### **Community:**

Explorer Post 911

Kicked off with 16 youths

Sunrise Rotary donated \$1000

## RECORD OF PROCEEDINGS

Treasurer's Report- Treasurer Coleson reviewed the September 2017 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Doug Klink, seconded by Ed Ford to accept paid bills. Motion carried unanimously.

### OLD BUSINESS

#### Training Site:

Burn Building

In service!

Have used for multiple academy and Tuesday night training

Conducted first test burns in it to prepare for academy

#### Station Transfer:

- Finalized IGA with town on power plant lawn maintenance
- Draft contract with BOR with minor tweaks

#### Dispatch:

- Negotiated new price contract
- \$30/call, price increasing 2.5% per year
- 5 year contract
- Have draft from PD, reviewed and back with comments

#### 2018 Budget:

Chief Wolf to update budget based on 10/22 meeting, update to capital purchase plan

Chief Wolf and Captain Capo are looking at radio options

#### Strategic Planning:

No update since Sunday

#### Update to 8.14 Active Volunteer Firefighter Requirements

This was reviewed at Sundays meeting. President Klink opened the floor for discussion.

Motion was made by Dave Coleson, seconded by Ed Ford to approve the update to 8.14 Active Volunteer Firefighter Requirements. Motion carried unanimously.

#### Impact Fees:

Chief Wolf to work with Linda Hoffman, Frank Lancaster, and our legal counsel to implement impact fees. The EVFPD Board will need to adopt a resolution, then it can be submitted to Larimer County and the Town of Estes Park for their approval.

President Klink requested that Chief Wolf draft a press release to notify the public about this change to our fees and that the Board will take public comment at the 11/29 meeting.

The Board then reviewed the draft resolution and fee schedule for plan reviews.

### NEW BUSINESS - none

The next regularly scheduled board meeting will be November 29th, 2017 at 4 p.m. at Dannels Fire Station.

Meeting adjourned at 7:00 p.m.



Ed Ford, Secretary of the Board

EF/eg

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*